

Kirklees Directorate for Children and Adults

THE BOARD OF DIRECTORS OF SHARE MULTI ACADEMY TRUST

Minutes of the Meeting of the Board of Directors of SHARE Multi Academy Trust held at 9.15am at Shelley College on Thursday 8th February 2018.

Present

Mr N Wilson (Chair), Mr M Day, Mr M Dunkley, Ms M Guest, Mr R Iredale, Ms M Lee, Mr J McNally (part), Mrs C Potterton, Mr D Wadsworth (part)

In Attendance

Ms E Kilner (Minute Clerk)
Mrs J Newson, Executive PA, SHARE Multi Academy Trust

Agenda Item	Discussion and Decisions	Action – who/by
205.	<p>Election of chair</p> <p>Mr N Wilson confirmed that he was willing to continue as Chair of the SHARE MAT.</p> <p>RESOLVED: That Mr N Wilson continue as Chair of SHARE MAT (Unanimous).</p>	
206.	<p>Apologies, consent and declarations of LAAPs and interests</p> <ul style="list-style-type: none"> • Apologies for absence were received from Mrs N Pritchard and Mr V White with consent. • No one was declared as a LAAP. • The following declarations of interest were made <ul style="list-style-type: none"> - The Chair registered that he was a supplier of stationery products to Shelley College. - The wife of Mr M Dunkley works at Shelley College. 	
207.	<p>Matters for any other business</p> <p>There were no matters to be considered under any other business.</p> <p>Mr J McNally and Mr D Wadsworth joined the meeting.</p>	



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208.	<p>Representation</p> <p>There were no matters of representation to be noted.</p>	
209.	<p>Election of Vice Chair.</p> <p>Ms M Guest was proposed and seconded as Vice Chair of the SHARE MAT.</p> <p>RESOLVED: That Ms Guest be elected as Vice Chair of the SHARE MAT (Unanimous).</p>	
210.	<p>Business of Meeting</p> <p>The order of business was agreed as that of the agenda previously communicated to the attendees.</p>	
211.	<p>Minutes of the previous meeting held on 7 November 2017</p> <p>RESOLVED: That the minutes of the meeting held 7 November 2017 be approved and signed as a correct record of the meeting.</p>	
212.	<p>Matters arising</p> <p>(a) <u>Annual Skills Audit (Minute 190(b) refers)</u> The Annual Skills Audit submissions are now complete.</p> <p>(b) <u>CEO Report to Directors – MAT Development Plan – Staff surveys (Minute 192 refers – page 81)</u> The next staff survey will take place in September. The survey will be online.</p> <p>(c) <u>CEO Report to Directors – Scheme of Delegation – National Teaching School (Minute 192 refers – page 82)</u> Mr J McNally updated that there is no formal process for re-designation as a National Teaching School.</p>	
213.	<p>CEO's Report to Directors</p> <p>Mr J McNally presented the SHARE MAT Chief Executive's Report February 2018. Copies of the report were circulated.</p>	



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	<p>(a) <u>Governance matters</u></p> <p>The Regional Schools Commissioner met with her headteacher board in January to discuss the request from Royds Hall to join the trust. The feedback was positive but the RSC requested reassurances on a number of specific matters. These had now been received and SHARE named the sponsor.</p> <p>(b) <u>Peer Reviews</u></p> <p>Reviews of Thornhill Community Academy and Royds Hall Community School took place in January. Reports are included in the CEO's Report to Directors (Appendix A and Appendix B).</p> <p>(c) <u>New Partnerships – due diligence</u></p> <p>Finances of both schools are being reviewed by the Director of Finance and the HR Manager is undertaking appropriate checks for risks.</p> <p>Q. Has Royds Hall performance got worse?</p> <p>A. Royds Hall has been rated as inadequate and requires improvement. This school will be a challenge but the SHARE MAT is confident that it can deliver improvements.</p> <p>Q. What is the estimated timeframe to put required actions in place to deliver the required changes to enable improvement?</p> <p>A. Initial estimates to resolve HR issues are at least a few months. As some of the existing staff will be leaving in the summer there is an opportunity to restructure leadership.</p> <p>Q. Will there be opportunities to improve financial performance?</p> <p>A. There is potential to increase funding from the schools block grant by splitting Royds Hall into three separate schools. The school does not currently have a 3 year plan. This needs to be developed through working with the Business Manager.</p> <p>Q. Is Thornhill in a similar situation to Royds Hall?</p> <p>A. Challenges exist in English and Maths but pastoral care and leadership are strong. The Financials at Thornhill are more stable.</p> <p>Q Are there any PFI contracts?</p>	



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	<p>A. Yes, both schools have PFI contracts in place.</p> <p>Q. Will there be another check point before the process is complete?</p> <p>A. Yes, full due diligence will be available for the next meeting of the SHARE MAT Directors. This will be a formal check point. The SHARE MAT can pull out of the expansion at any point up to agreements being signed.</p> <p>The Directors agreed to continue with the process to expand the trust to include Royds Hall Community School and Thornhill Community Academy.</p> <p>(d) <u>Future Trust Structure</u></p> <p>Mr J McNally presented and overview of the Proposed structure of the Trust – Feb 2018 (Appendix C). The expansion of the trust requires the trust management structures to be reviewed.</p> <p>The proposed structure includes:</p> <ul style="list-style-type: none"> - An Executive Headteacher for the three schools in Primary Partnership West. - An Executive Headteacher for Primary Partnership NE. - A Director of Education and Teaching School including Directors of English, Mathematics and Science. - A Director of Operations including HR, ICT, Site and Service and Health & Safety. <p>Q. How would the cluster for the primary schools work?</p> <p>A. There would still be Heads of School for each of the individual school but the cluster would help with analysis of needs. The Director of Education also be providing support.</p> <p>Q. Is the Director of Operations required given that four of the schools are PFI?</p> <p>A. Line responsibility is currently a challenge. The Director of Operations would have responsibility for HR and ICT. More clarity will be required for the Director roles as the proposed</p>	<p>J McN</p>

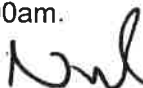


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	<p>structure develops.</p> <p>The Directors agreed that the CEO should continue to develop the proposed structure and further clarify the new director roles. It was noted that centralisation would help with both consistency and efficiency benefits.</p> <p>(e) <u>Financial Report</u></p> <p>Mrs C Potterton gave a brief overview of the Financial Report. The documents below were included in the SHARE MAT Chief Executive’s Report February 2018:</p> <ul style="list-style-type: none"> - Appendix E SHARE MAT Spending Review Summary 2017 – 18 - Appendix F SHARE MAT Consolidation I&E Report Period 5 <p>(f) <u>Current and predicted school performance headlines</u></p> <p>It was noted that Appendix D of the SHARE MAT Chief Executive’s Report February 2018 shows the current and predicted school performance headlines.</p>	
214.	<p>Approval of Policies</p> <p>Mr J McNally advised there were no policies for review and approval at this meeting.</p>	
215.	<p>Any Other Urgent Business</p> <p>There were no matters for discussion.</p>	
216.	<p>Correspondence</p> <p>None.</p>	
217.	<p>Dates of meetings for the 2017 – 2018 academic year</p> <p>RESOLVED: That the next meetings of the SHARE MAT Directors will</p>	



Agenda Item	Discussion and Decisions	Action – who/by
	<p>take place on:</p> <ul style="list-style-type: none"> - Friday 16th March at 12.30pm - Tuesday 1st May at 6.00pm - Thursday 5th July at 8.00am 	
218.	<p>Agenda, minutes and related papers – school copy</p> <p>RESOLVED: That no part of these minutes, agenda or related papers be excluded from the copy to be made available at the School, in accordance with the Freedom of Information Act.</p>	

The Chair closed the meeting at 10.00am.


 Chair
 16th March 2014
 Date